GENERAL:
- Know what they don’t know
- Know who to ask for research help
- Understand library jargon, ex. “peer-reviewed”

RESEARCH PROCESS & QUESTIONS:
- Follow research process steps, ex. Big 6
- Estimate time required for research, ex. ILL
- Define a good research question or topic

SEARCHING FOR INFORMATION:
- Find different formats of information
- Understand that web search engines rarely locate college-appropriate information
- Distinguish between the library’s catalog and online databases
- Utilize online research databases
  - Conduct effective searches using keywords
  - Use alternate search terms
  - Boolean connectors, ex. AND, OR
  - Controlled vocabulary, subj. headings
  - Field searching, ex. author, title
- Interpret search results
- Find full text of articles
- Find books using Library of Congress (LC) classification, not Dewey
- Use reference books in the library to find background information
- Regroup when first attempts to find resources don’t work, ex. try different database

EVALUATING INFORMATION:
- Weed through search results to find adequate and accurate information
- Distinguish between popular and scholarly articles
- Disregard inadequate or inaccurate information
- Critically evaluate web resources

USING INFORMATION:
- Synthesize, communicate, and argue a thesis using evidence
- Analyze data and statistics
- Represent, analyze, and critique the ideas of others ethically
- Write without plagiarizing (accidentally or otherwise), ex. use in-text citations, properly paraphrase & quote
- Cite sources properly using multiple citation styles, ex. APA, MLA
- Differentiate between types of citations (books, chapters, articles, websites, etc.)