

# **Camelback Montessori College Preparatory**



## **Application Form 2018-2019**

## **Dear Prospective Student,**

Thank you for your interest in our unique and rigorous program. Heading into the sixth year of our program, admissions to Camelback Montessori College Preparatory have become increasingly competitive. We receive more applications than the number of available spaces. As a result, we have a thorough and rigorous application process to help guide decisions in selecting the students who are the best fit, who show the most potential to achieve success, and who will thrive in the Montessori environment. We thank you in advance for adhering to our requirements and timelines, and we look forward to getting to know more about you. If you have any questions or concerns regarding the application process, please do not hesitate to contact the Camelback Montessori teachers at [camelback.montessori@gmail.com](mailto:camelback.montessori@gmail.com). In addition, you may contact our Montessori Program Director, Danchi Nguyen, at [dnguyen@phoenixunion.org](mailto:dnguyen@phoenixunion.org).

***The Phoenix Union High School District does not discriminate on the basis of race, color, religion, national origin, sex, disability, age, sexual orientation, gender identity, gender expression, or immigration status in admission and access to its programs, services, activities, or in any aspect of their operations and provides equal access to the Boy Scouts and other designated youth groups. The lack of English language skills shall not be a barrier to admission or participation in the District's activities and programs.***

## Letter from the Principal

Dear Prospective Students,

Thank you for your interest in enrolling at Camelback Montessori College Preparatory (CMCP), one of the most innovative schools in the country

We are looking for an exceptional group of students who embody many, if not all, of the following characteristics:

- **can maintain a strong and consistent work ethic**
- will embrace the diversity both within our community and within our global world
- are able to think critically and problem solve
- are able to be innovative, be flexible, and demonstrate forward-thinking
- embody a passion for change, for better, and for leadership
- are self-motivated, self-directed, and self-disciplined
- are open-minded to taking on new challenges
- have a strong desire for a post-secondary education to succeed in future endeavors

If many or all of the above characteristics describe you, then Camelback Montessori College Preparatory may be a fit for you.

In this packet, you will find more information about CMCP and the application process, including timelines. If you have any questions, please do not hesitate to reach out to us at 602-736-9807. Good luck!

Sincerely,

Dana Cook  
Principal

*"It shall be done-sometime, somewhere-so, why not be you?" Ophelia Guyon Browning*

## Overview of Curriculum

Camelback Montessori College Preparatory (CMCP) embodies a 21st Century, technology-based curriculum with essential Montessori principles of caring for the head—through rigorous academics—the hands—through projects and care of the earth—and finally, the heart—by teaching that together, in a loving, supportive community, humans both young and old can make this world a better place. Ultimately, students within our program not only exhibit a strong and earnest desire for post-secondary education, but more importantly, they possess a genuine sense of their “cosmic task,” that is, their unique contribution to their local and global communities.

As a school-within-a-school, CMCP also proudly upholds Camelback High School’s mission by being part of “A unified community dedicated to building graduates worthy of the Spartan SHIELD.” The SHIELD encompasses the following elements: Stewardship; Honor; Intelligence; Ethics; Leadership; and Discipline. In addition, CMCP focuses on teamwork, formal academic disciplines, and community-based learning. CMCP students will experience a highly technical 21<sup>st</sup> Century learning experience through one-to-one iPads, provided by the district. Each class will consist of 20-25 students per grade level. With the 2017-2018 school year, we are now at capacity, housing over 110 students from freshmen to senior year.

CMCP will provide students with a strong academic core that goes beyond the traditional graduation requirements. All core courses will be taken for Honors credit, and students will have opportunities to take AP courses through the main campus during their junior and senior year. Seniors participate in a year-long capstone project designed to “leave a legacy” in the community they choose to impact. CMCP’s curriculum is strengthened by additional cross-curricular consideration for interaction between the different academic disciplines. With elective classes being held on our Camelback High School campus, students are allowed to work collaboratively with other students outside the Montessori setting for increased social development and diverse experiences. Students will also have the opportunity to experience mainstream classes through community service, clubs, and sports outside of the Montessori setting.

CMCP is able to provide a curriculum this ambitious due to hiring highly trained teachers for our CMCP faculty, as well as maintaining our low student to teacher ratio. The combination of conscientiously designed curriculum over the next four years led to the innovation for CMCP to be the first Montessori High School in Arizona. The highly qualified and interactive faculty makes Camelback Montessori College Preparatory a superior choice for any committed, self-directed, ambitious, and motivated high school student.

## **Application Process for Incoming Freshmen**

The Camelback Montessori College Preparatory (CMCP) application process has been designed to ensure that potential students and parents understand our program and are committed to academics. Completed applications will be reviewed and considered for admission to CMCP. **Admissions are not considered on a rolling basis.** Instead, two application cycles exist, the priority and secondary application processes. In the priority application process, there will be up to 48 available spots for students and notification of acceptances will occur sooner than the secondary process. Admissions are based on a thoroughly scored rubric. If there are more qualified applicants (based on rubric score) than spaces available, a waiting list will be maintained for qualified applicants in the event that openings in enrollment occur. In the secondary application process, there is neither guarantee of admissions nor a guarantee of being placed on the wait list as there may be no availability by the secondary deadline.

### **PRIORITY Application Process Instructions and Timeline for Incoming Freshmen**

- |  |  |
|--|--|
| <b>Between<br/>Sep 22<sup>nd</sup> 2017–<br/>Feb 9<sup>th</sup> 2018</b> | <b>Shadow at CMCP</b><br>Please e-mail the CMCP teachers at <a href="mailto:camelbackmontessori@gmail.com">camelbackmontessori@gmail.com</a> to set up a shadowing experience. For questions, please email or call 602-764-7000 ext. 7077. Shadowing takes place on Thursdays and Fridays during either the morning (10:00 am – 11:30 am) or the afternoon (1:30 pm- 3:00 pm).   |
| <b>Feb 16<sup>th</sup> 2018</b>  | <b>Applications are due</b><br><b>Ensure the application is clearly marked with “MONTESSORI APPLICATION”</b><br>Please ensure all materials on the checklist, including letters of recommendation, transcripts and essay, are present. You may either hand-deliver to Flora Maez, Assistant to the Assistant Principal of Registration, mail to 4612 North 28 <sup>th</sup> Street, Phoenix, AZ 85016, email a PDF/JPG to <a href="mailto:camelbackmontessori@gmail.com">camelbackmontessori@gmail.com</a> or submit the online application by <b>no later than 3:00 pm on Friday, February 16<sup>th</sup></b> . Incomplete application packets cannot be accepted or reviewed. |
| <b>Feb 23<sup>rd</sup> 2018</b>  | <b>Finalists notified</b><br>By this date, finalists will be notified through email. Please ensure you have provided an accurate e-mail address in your application.   |
| <b>March 8<sup>th</sup> 2018</b>   | <b>Finalists attend admissions interview</b><br>Each finalist must attend the admissions interview in the 4000 building at Camelback High School on the third floor. At this time, finalists will be given an opportunity to get to know one another through group activities and participate in interviews with the CMCP selection committee.   |
| <b>March 22<sup>nd</sup> 2018</b>  | <b>Notification of acceptance</b>  |

Accepted applicants must pick up a registration packet from Camelback High School. Please see Flora Maez, Assistant to the Assistant Principal of Registration, for your registration packet.

**March 29<sup>th</sup> 2018**    **Finalists confirm admission status**

Accepted applicants need to make a firm decision to accept or decline their admission at this time in order to secure their admissions spot and open up potential vacancies to others.

**April 12<sup>th</sup> 2018**    **Registration packets due**

Complete and submit the registration packet to Flora Maez, Assistant to the Assistant Principal of Registration, at Camelback High School. Enrollment packets received after April 12<sup>th</sup>, 2018 may result in the applicant being placed on a waiting list or otherwise being denied admission. After this date, we will move to contact finalists on the waiting list and offer admissions.

**August 3<sup>rd</sup> 2018**    **Montessori Mixer with Current and Future Students**

## **SECONDARY Application Process Instructions and Timeline for Incoming Freshmen**

The secondary application process will mirror the primary application process, except the timelines will occur between March 27<sup>th</sup> and May 2017, with dates TBD pending availability of spots.

Note: Applicants who applied during the priority application process may not apply again during the secondary application process.

### **Between**

**Feb 9<sup>th</sup> 2018–  
April 20<sup>th</sup> 2018**

### **Shadow at CMCP**

Please e-mail the CMCP teachers at [camelbackmontessori@gmail.com](mailto:camelbackmontessori@gmail.com) to set up a shadowing experience. For questions, please email or call 602-764-7000 ext. 7077. Shadowing takes place on Thursdays and Fridays during either the morning (10:00 am – 11:30 am) or the afternoon (1:30 pm- 3:00 pm).

**April 20<sup>th</sup> 2018**

### **Applications are due**

**Ensure the application is clearly marked with “MONTESSORI APPLICATION”**  
Please ensure all materials on the checklist, including letters of recommendation transcripts and essay, are present. You may either hand-deliver to Flora Maez, Assistant to the Assistant Principal of Registration, mail to 4612 North 28<sup>th</sup> Street, Phoenix, AZ 85016, email a PDF/JPG to [camelbackmontessori@gmail.com](mailto:camelbackmontessori@gmail.com) or submit the online application by **no later than 3:00 pm on Friday, April 20<sup>th</sup>**. Incomplete application packets cannot be accepted or reviewed.

**April 26<sup>th</sup> 2018**

### **Finalists notified**

By this date, finalists will be notified through email. Please ensure you have provided an accurate e-mail address in your application.

**May 3<sup>rd</sup> 2018**

### **Finalists attend admissions interview**

Each finalist must attend the admissions interview in the 4000 building at Camelback High School on the third floor. At this time, finalists will be given an opportunity to get to know one another through group activities and participate in interviews with the CMCP selection committee.

**May 10<sup>th</sup> 2018**

### **Notification of acceptance**

Accepted applicants must pick up a registration packet from Camelback High School. Please see Flora Maez, Assistant to the Assistant Principal of Registration, for your registration packet.

**May 17<sup>th</sup> 2018**

### **Finalists confirm admission status & submit registration packets**

Accepted applicants need to make a firm decision to accept or decline their admission at this time in order to secure their admissions spot and open up potential vacancies to others.

**May 24<sup>th</sup> 2018**

**Registration packets due**

Complete and submit the registration packet to Flora Maez, Assistant to the Assistant Principal of Registration, at Camelback High School. Enrollment packets received after Monday, May 24<sup>th</sup>, 2018 may result in the applicant being placed on a waiting list or otherwise being denied admission. After this date, we will move to contact finalists on the waiting list and offer admissions.

**August 3<sup>rd</sup> 2018**

**Montessori Mixer with Current and Future Students**

**Application Process for Incoming Freshmen, Spring Semester**

As a small school within Camelback High School, we welcome bridging the gap between the two communities. If spots open up beyond the waitlist during the Spring Semester of 2017, **current freshmen students of Camelback High School** may be eligible for transfer into the Montessori program during the Spring Semester. These students must show a strong academic record as indicated on the rubric, shadow, complete an application, and interview with teachers. Please see Counselor Pam Haggerty if you are interested by no later than Monday, January 15<sup>th</sup> 2018.

**Application Process for Incoming Sophomores**

Current Camelback High School Students:

If spots are available in our sophomore class, **current sophomore students of Camelback High School** have priority over all vacancies. Qualified sophomores at Camelback High School can be accepted for transfer into the Montessori program during the Fall Semester. These students must show a strong academic record as indicated on the rubric, shadow, complete the application and interview with the teachers. Please see Pam Haggerty by no later than Monday, August 13<sup>th</sup>, 2018.

Outside of Camelback High School Students:

If and only if vacancies exist **after** placing Camelback High School sophomores, outside transfers may be considered. Potential outside candidates will shadow, complete an application, and interview with teachers, which will be scored on a modified rubric. The sophomore student must demonstrate a strong academic record for their freshmen year as indicated on the rubric.

**Junior/Senior Application Statement**

Due to the unique nature of our program and the close-knit community formed between students, we will **not** accept any students as an incoming junior or senior.



## To Be Completed by Parent/Guardian

**To the Parent/Guardian:** This parent/guardian form is an important portion of your student's application for Camelback Montessori College Preparatory. Please print legibly in **BLACK OR BLUE INK** or type.

### Applicant Information for Admissions into the 2018-2019 School Year

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_

Female  Male Birthdate \_\_\_\_\_

Student's Email Address(**required; this will be our primary form of notification**): \_\_\_\_\_

Student's Primary Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Telephone \_\_\_\_\_

**(Optional)** Primary Language(s) Spoken at Home \_\_\_\_\_

**(Optional)** Racial/Ethnic Identification \_\_\_\_\_

### Applicant's School Information

Name of Present School \_\_\_\_\_ Current Grade \_\_\_\_\_

Present School Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Present School Telephone \_\_\_\_\_

### Previous Montessori Experience

School Name: \_\_\_\_\_ City, State \_\_\_\_\_ Dates \_\_\_\_\_ Grade Levels \_\_\_\_\_

### Family Information

(\*Required Information)

Parent/Guardian I

(Optional)

Parent/Guardian II

*Name	*Name
*Relationship to Applicant	*Relationship to Applicant
*Home Address	*Home Address
*City, State, Zip Code	*City, State, Zip Code
*Home Phone	*Home Phone
Cell Phone	Cell Phone
E-Mail Address	E-Mail Address
Preferred mode of contact: <input type="checkbox"/> Phone <input type="checkbox"/> Text Message <input type="checkbox"/> Email	Preferred mode of contact: <input type="checkbox"/> Phone <input type="checkbox"/> Text Message <input type="checkbox"/> Email

*Confidentiality: Except for use by the CMCP Student Selection Committee during student selection, all information pertaining to the application of the applicant, including recommendations and evaluation materials, shall be completely confidential and shall not be disclosed to anyone, including the student, his/her family, and school staff.*

*The Phoenix Union High School District does not discriminate on the basis of race, color, religion, national origin, sex, disability, age, sexual orientation, gender identity, gender expression, or immigration status in admission and access to its programs, services, activities, or in any aspect of their operations and provides equal access to the Boy Scouts and other designated youth groups. The lack of English language skills shall not be a barrier to admission or participation in the District's activities and programs.*

### **Parent/Guardian Application Agreement**

I/we understand that parent/adult support is critical to the academic success of students. Also, I/we understand that the CMCP curriculum is college preparatory and will require regular homework and outside-the-classroom activities. I/we agree to partner with CMCP staff in the education of our son/daughter and further to support academic interventions if they become necessary.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **Student Application Agreement**

I would like to attend CMCP and understand that if I am selected as a student I must put forth my best effort every day. *I will comply with the CMCP student handbook.* My signature below indicates that all of the information in my application is complete and true. I understand that falsification of information will result in the disqualification of my application.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **Letters of Recommendation, Essays, and Transcripts**

---

- **2-3 Letters of Recommendation**

- **Required: 2 letters of recommendation** using the included forms. The letters must be written by two of your teachers within the past year. In addition, the letters must be mailed directly to Camelback High School or submitted electronically.
- **Optional:** 1 letter of recommendation by an adult other than a teacher (ie coach, club sponsor, pastor, etc.), to be mailed directly to Camelback High School or submitted electronically.

- In **1-2 paragraphs**, explain why you are interested in attending Camelback Montessori College Preparatory

- **Academic Record**

- A copy of your middle school transcript or school records (both 7<sup>th</sup> and 8<sup>th</sup> grade) must be included in a SEALED envelope. Please have a member of school administration (principal, counselor, etc) sign across the seal.

# Check List for Applicant

---

Remember that only completed and signed applications will be reviewed. If you need further assistance, please call 602-764-7077 to speak with someone.

To ensure that you have completed everything you need for your application to be accepted, please review the checklist below and mark each item as complete and as being included in the application packet before submitting your application for review.

- Is the **To Be Completed by the Parent/Guardian** form complete and signed?
- Has the Phoenix Union **Open Enrollment Form** been completed and signed?
- Is the **Parent /Guardian Application Agreement & Student Application Agreement** signed?
- Have **2 Recommendation Forms** completed by the appropriate individuals and mailed directly to Camelback or submitted online?
- Is there a copy of your **school records/ transcript** from 7<sup>th</sup> and 8<sup>th</sup> grade?
- Has a **1-2 paragraph** statement been written about why you are interested in attending Camelback Montessori College Preparatory?
- Have you made a **copy of the completed application for your records**?
- Do you have all your materials in a **sealed envelope** to be hand-delivered to Flora Maez, Assistant to the Assistant Principal of Registration at Camelback High School, submitted electronically, or mailed to:

ATTN: Camelback Montessori  
Camelback High School  
4612 North 28<sup>th</sup> Street  
Phoenix, Arizona 85016

CMCP will assess the above documents using a rubric, and students earn a score from 1-4, four being the highest. Students who score a 4 are considered for acceptance for enrollment at CMCP. Students who score a 3 may be conditionally accepted. Students scoring a 1 or 2 will be sent a request for additional information to assist the committee in making a determination as to the applicant's potential for success at CMCP. Should we have more qualified applicants than space available, a wait list will be created. A lottery will be used to select wait listed students for acceptance should space become available prior to the start of school.

I have read the above information and I understand the application process for acceptance at Camelback Montessori College Preparatory.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Teacher Recommendation Form

---

**Instructions:** You may complete this form **electronically** or you may complete this **paper copy**. These recommendation forms will be read by **only** the Montessori teachers and selection committee. If you would like to complete this form electronically, please e-mail camelback.montessori@gmail.com from your school email address for an electronic link. If you are completing the paper copy, please mail the form in a sealed envelope with your signature across the seal. PLEASE MAKE SURE THE ADDRESS INCLUDES "MONTESSORI" AT THE TOP.

MONTESSORI: \_\_\_\_\_  
(student's name)

Camelback High School  
4612 North 28<sup>th</sup> Street  
Phoenix, AZ 85016

**Deadline:** Applications are due to Camelback Montessori College Preparatory no later than **Friday, February 16<sup>th</sup>, 2018 (Priority Application Deadline) or Friday, April 20<sup>th</sup> (Secondary Application Deadline)**

**Student Applicant's Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Teacher's Name:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**School E-Mail Address:** \_\_\_\_\_

**Number of years you have known the student:** \_\_\_\_\_

**Subject(s) taught to the student:** \_\_\_\_\_

**Directions:** Please evaluate the student on the following scale:

1- Very poor    2- Below Average    3- Average    4- Above Average    5- Outstanding

1. The student can reasonably respond and adapt to change.	1	2	3	4	5
2. The student is creative.	1	2	3	4	5
3. The student is honest and trust-worthy.	1	2	3	4	5
4. The student follows through on actions and commitments.	1	2	3	4	5
5. The student is able to form peer relations.	1	2	3	4	5
6. The student shows tolerance and acceptance of diverse communities and people.	1	2	3	4	5
7. The student has strong problem-solving skills.	1	2	3	4	5
8. The student maintains a strong and consistent work ethic.	1	2	3	4	5
9. The student completes assignments and projects on time.	1	2	3	4	5
10. The student makes significant contributions to the classroom.	1	2	3	4	5
11. Student is an active learner, asks questions, and assists others academically.	1	2	3	4	5
12. The student follows directions.	1	2	3	4	5

13. The student is self-directive and can work independently.	1	2	3	4	5
14. The student displays leadership skills.	1	2	3	4	5
15. The student has consistent attendance.	1	2	3	4	5
16. The student manages time well.	1	2	3	4	5

**Student's strengths:**

---

---

---

---

---

**Student's areas of improvement:**

---

---

---

---

---

**Additional comments (feel free to attach an additional letter if desired):**

# Teacher Recommendation Form

---

**Instructions:** You may complete this form **electronically** or you may complete this **paper copy**. These recommendation forms will be read by **only** the Montessori teachers and selection committee. If you would like to complete this form electronically, please e-mail camelback.montessori@gmail.com from your school email address for an electronic link. If you are completing the paper copy, please mail the form in a sealed envelope with your signature across the seal. PLEASE MAKE SURE THE ADDRESS INCLUDES "MONTESSORI" AT THE TOP.

MONTESSORI: \_\_\_\_\_  
(student's name)

Camelback High School  
4612 North 28<sup>th</sup> Street  
Phoenix, AZ 85016

**Deadline:** Applications are due to Camelback Montessori College Preparatory no later than **Friday, February 16<sup>th</sup>, 2018 (Priority Application Deadline) or Friday, April 20<sup>th</sup> (Secondary Application Deadline)**

**Student Applicant's Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Teacher's Name:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**School E-Mail Address:** \_\_\_\_\_

**Number of years you have known the student:** \_\_\_\_\_

**Subject(s) taught to the student:** \_\_\_\_\_

**Directions:** Please evaluate the student on the following scale:

1- Very poor    2- Below Average    3- Average    4- Above Average    5- Outstanding

1. The student can reasonably respond and adapt to change.	1	2	3	4	5
2. The student is a risk-taker within limits.	1	2	3	4	5
3. The student is creative.	1	2	3	4	5
4. The student is honest and trust-worthy.	1	2	3	4	5
5. The student follows through on actions and commitments.	1	2	3	4	5
6. The student is able to form peer relations.	1	2	3	4	5
7. The student shows tolerance and acceptance of diverse communities and people.	1	2	3	4	5
8. The student has strong problem-solving skills.	1	2	3	4	5
9. The student maintains a strong and consistent work ethic.	1	2	3	4	5
10. The student completes assignments and projects on time.	1	2	3	4	5
11. The student makes significant contributions to the classroom.	1	2	3	4	5
12. Student is an active learner, asks questions, and assists others academically.	1	2	3	4	5

13. The student follows directions.	1	2	3	4	5
14. The student is self-directive and can work independently.	1	2	3	4	5
15. The student displays leadership skills.	1	2	3	4	5
16. The student has consistent attendance.	1	2	3	4	5
17. The student is willing to follow organizational structures.	1	2	3	4	5
18. The student manages time well.	1	2	3	4	5

**Student's strengths:**

---

---

---

---

---

**Student's areas of improvement:**

---

---

---

---

---

**Additional comments (feel free to attach an additional letter if desired):**



# Optional Recommendation Form

---

**Instructions:** You may complete this form **electronically** or you may complete this **paper copy**. If you would like to complete this form electronically, please camelback.montessori@gmail.com for an electronic link. If you are completing the paper copy, please mail the form in a sealed envelope with your signature across the seal. PLEASE MAKE SURE THE ADDRESS INCLUDES "MONTESSORI" AT THE TOP.

MONTESSORI: \_\_\_\_\_  
(student's name)  
Camelback High School  
4612 North 28<sup>th</sup> Street  
Phoenix, AZ 85016

**Deadline:** Applications are due to Camelback Montessori College Preparatory no later than **Friday, February 16<sup>th</sup>, 2018 (Priority Application Deadline) or Friday, April 20<sup>th</sup> (Secondary Application Deadline)**

**Student Applicant's Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Recommender's Name:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Number of years you have known the student:** \_\_\_\_\_

**Please describe your relationship to the student:**

**Directions:** Please evaluate the student on the following scale:

1- Very poor    2- Below Average    3- Average    4- Above Average    5- Outstanding

1. The student can reasonably respond and adapt to change.	1	2	3	4	5
2. The student is a risk-taker within limits.	1	2	3	4	5
3. The student is creative.	1	2	3	4	5
4. The student is honest and trust-worthy.	1	2	3	4	5
5. The student follows through on actions and commitments.	1	2	3	4	5
6. The student is able to form peer relations.	1	2	3	4	5
7. The student shows tolerance and acceptance of diverse communities and people.	1	2	3	4	5
8. The student has strong problem-solving skills.	1	2	3	4	5
9. The student maintains a strong and consistent work ethic.	1	2	3	4	5
10. The student completes assignments and projects on time.	1	2	3	4	5
11. The student makes significant contributions to the classroom.	1	2	3	4	5
12. Student is an active learner, asks questions, and assists others academically.	1	2	3	4	5

13. The student follows directions.	1	2	3	4	5
14. The student is self-directive and can work independently.	1	2	3	4	5
15. The student displays leadership skills.	1	2	3	4	5
16. The student has consistent attendance.	1	2	3	4	5
17. The student is willing to follow organizational structures.	1	2	3	4	5
18. The student manages time well.	1	2	3	4	5

**Student's strengths:**

---

---

---

---

---

**Student's areas of improvement:**

---

---

---

---

---

**Additional comments (feel free to attach an additional letter if desired):**