

<u>Organization</u>	Tanner Chapel
<u>Date of Request</u>	4/8/2019
<u>Contact</u>	Benjamin Thomas and M. Bach
<u>Contact #</u>	602-510-9340
<u>Email</u>	benjaminthomas@tannerchapel.org
<u>Event Title</u>	Church Services
<u>Date of Event</u>	4/14/2019
<u>Load in</u>	8:00 AM
<u>House</u>	
<u>Curtain</u>	
<u>Ending</u>	
<u>Load Out</u>	2:00 PM
<u>Requesting</u>	
Parts of Stage	Full
Dressing Room:	Dressing Room, Choir Room
Piano	
Shell	
Lighting:	
Sound:	3 wired / 3 wireless mics with stands
Furniture/Equipment	44 chairs on stage
Audio/Visual	Lectern, Piano
<u>Additional Comments</u>	1 Light/Sound Tech

<u>Organization</u>	North HS JROTC
<u>Date of Request</u>	1/7/2019
<u>Contact</u>	LTC Gallagher
<u>Contact #</u>	46662, 520-225-9666
<u>Email</u>	gallagher@phoenixunion.org
<u>Event Title</u>	JROTC Annual Award Ceremony
<u>Date of Event</u>	4/17/2019
<u>Load in</u>	6:00 AM
<u>House</u>	9:30 AM
<u>Curtain</u>	10:00 AM
<u>Ending</u>	12:00 PM
<u>Load Out</u>	2:00 PM
<u>Requesting</u>	
Parts of Stage	Full Stage
Dressing Room:	
Piano	
Shell	
Lighting:	Spotlight?
Sound:	2 wireless mics
Furniture/Equipment	2 tables, 40 chairs, Podium, Movie Screen
Audio/Visual	Projector
<u>Additional Comments</u>	Usual Set Up. Just need someone to set the lights and audio for us. Can man the booth during event.

<u>Organization</u>	Counseling
<u>Date of Request</u>	8/21/2018
<u>Contact</u>	Dawn Davis
<u>Contact #</u>	46639
<u>Email</u>	ddavis2@phoenixunion.org
<u>Event Title</u>	Senior Honors and Awards Ceremony
<u>Date of Event</u>	5/2/2019
<u>Load in</u>	3:30 PM
<u>House</u>	6:00 PM
<u>Curtain</u>	6:00 PM
<u>Ending</u>	8:00 PM
<u>Load Out</u>	8:00 PM
<u>Requesting</u>	
Parts of Stage	Apron
Dressing Room:	
Piano	
Shell	
Lighting:	
Sound:	2 wireless mics
Furniture/Equipment	2 tables on stage
Audio/Visual	Projector
<u>Additional Comments</u>	

<u>Organization</u>	PUHSD Native American Education Program
<u>Date of Request</u>	2/1/2019
<u>Contact</u>	Elvira Jenkins
<u>Contact #</u>	602-764-6537 (Tues/Fri)
<u>Email</u>	egarcia@phoenixunion.org
<u>Event Title</u>	PUHSD Annual Native American Graduation Ceremony
<u>Date of Event</u>	5/11/2019
<u>Load in</u>	4:00 PM
<u>House</u>	6:00 PM
<u>Curtain</u>	6:00 PM
<u>Ending</u>	8:00 PM
<u>Load Out</u>	8:30 PM
<u>Requesting</u>	
Parts of Stage	Apron only (must stay clear of mid/up stage areas because NHS Dance Marley Floor will still be down)
Dressing Room:	
Piano	
Shell	
Lighting:	Apron Wash @ 75% (so it's not blinding)
Sound:	2 mics
Furniture/Equipment	2 tables center stage, 6 chairs flanking tables (so 12 total), podium stage left in front of chairs
Audio/Visual	Ms. Jenkins will handle turning on the Sound and Light Boards
<u>Additional Comments</u>	Maintenance will provide 3 tablets for lobby; Tarver will set up stage tables and preset Light Board to Apron Default Cue 3.

<u>Organization</u>	William T. Machan Elementary School
<u>Date of Request</u>	12/11/2018
<u>Contact</u>	Heather Hayes / M. Bach
<u>Contact #</u>	602-381-6120
<u>Email</u>	hhayes@creightonschools.org
<u>Event Title</u>	8th Grade Commencement Rehearsal and Ceremony
<u>Date of Event</u>	5/20/19 (8:30 am - 11:00 am) & 5/22/19 (below)
<u>Load in</u>	3:00 PM
<u>House</u>	3:30 PM
<u>Curtain</u>	4:00 PM
<u>Ending</u>	6:00 PM
<u>Load Out</u>	6:30 PM
<u>Requesting</u>	
Parts of Stage	Full
Dressing Room:	
Piano	
Shell	
Lighting:	
Sound:	2 wireless mics
Furniture/Equipment	2 tables and 2 chairs in lobby; 2 tables and 80 chairs on stage; podium and movie screen
Audio/Visual	Projector
<u>Additional Comments</u>	

<u>Organization</u>	blank
<u>Date of Request</u>	
<u>Contact</u>	
<u>Contact #</u>	
<u>Email</u>	
<u>Event Title</u>	
<u>Date of Event</u>	
<u>Load in</u>	
<u>House</u>	
<u>Curtain</u>	
<u>Ending</u>	
<u>Load Out</u>	
<u>Requesting</u>	
Parts of Stage	
Dressing Room:	
Piano	
Shell	
Lighting:	
Sound:	
Furniture/Equipment	
Audio/Visual	
<u>Additional Comments</u>	